

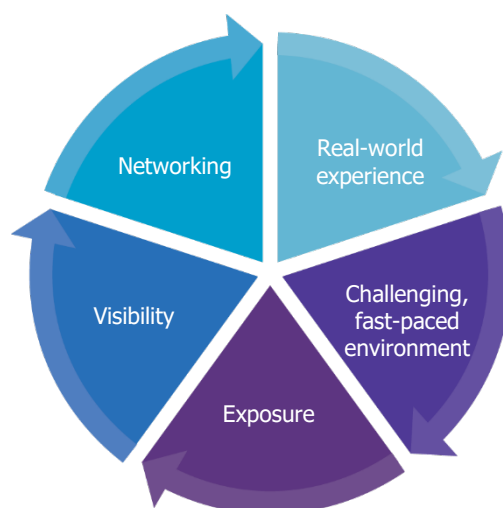
# THE PATH FORWARD

In an ever-changing legal and business environment, Morgan Lewis remains committed to providing creative, sophisticated solutions for our clients. Recognizing that clients often need an extra set of hands, assistance with a last-minute project, or administrative support, we are here to help with **ML LawPath**.

ML LawPath is a comprehensive program that combines substantive law firm experience with practical, hands-on training and professional development opportunities. ML LawPath participants are legal practice assistants (LPAs) selected from a diverse and competitive talent pool representing the best of the best. Our LPAs directly support Morgan Lewis partners, associates, and legal staff, as they provide elite and exceptional client service. We continuously build on ML LawPath by regularly adding highly qualified LPAs to our team.

Each LPA has the opportunity to develop subject matter expertise, as well as to seek and gain exposure to the various types of law practiced at Morgan Lewis. They are tasked with assisting on a broad range of assignments and receive direct guidance and training from the legal teams they support. Through this hands-on experience, ML LawPath endeavors to help our LPAs develop well-rounded skill sets and best practices that will surely guarantee their success as legal professionals and beyond.

## ML BENEFITS



## PRIMARY CONTACTS

### Francesca Robbins

Manager of Legal Practice Support  
francesca.robbs@morganlewis.com  
+1.202.373.6146

### Caroline Tilli

Manager of Legal Practice Support  
caroline.tilli@morganlewis.com  
+1.215.963.5306

## ML LAWPATH PROJECTS

The types of projects LPAs can help with include, but are not limited to:

- Docket monitoring
- Creating and maintaining organizational tools and templates
- Preparing fact chronologies, document production logs, and subpoenas
- Preparing trial exhibits and assisting with pre-trial filings
- Assisting with trial/arbitration preparation and on-site support
- Redacting and Bates labeling documents for production
- Assisting with deposition preparations
- Preparation of H-1B CAP registration of foreign workers
- Communicating with in-house paralegals and other legal support staff on our shared client/Morgan Lewis File Transfer site
- Maintaining compliance status reports
- Tracking updates on federal, state, and local regulations
- Responding to on-site client requests
- Assisting with ESI document reviews
- Social media research for union activity
- Serving in a support capacity on investigations and interviews
- Assisting with creation of closing binders and checklists
- Performing preliminary legal research
- Organizing and maintaining pleadings, discovery, and client documents
- Tracking cases filed against a client, coordinating with Morgan Lewis lawyers for status updates on those cases, and compiling that information to share with in-house counsel and Morgan Lewis lawyers in advance of recurring status calls
- Preparing client webinars
- Presenting during client trainings and meetings

Our LPAs are available for these projects and more, working from either our client's office, from a Morgan Lewis office, or a combination thereof.

## FEE ARRANGEMENT

ML LawPath services are priced in a variety of ways. Speak with a client representative to learn more about how ML LawPath can help.

Connect with us:     

[www.morganlewis.com](http://www.morganlewis.com)

© 2023 Morgan Lewis

Morgan, Lewis & Bockius LLP, a Pennsylvania limited liability partnership

Morgan Lewis Stamford LLC is a Singapore law corporation affiliated with Morgan, Lewis & Bockius LLP.

Morgan, Lewis & Bockius UK LLP is a limited liability partnership registered in England and Wales under number OC378797 and is a law firm authorised and regulated by the Solicitors Regulation Authority. The SRA authorisation number is 615176.

Our Beijing and Shanghai offices operate as representative offices of Morgan, Lewis & Bockius LLP.

In Hong Kong, Morgan, Lewis & Bockius is a separate Hong Kong general partnership registered with The Law Society of Hong Kong.

This material is provided for your convenience and does not constitute legal advice or create an attorney-client relationship. Prior results do not guarantee similar outcomes. Attorney Advertising.